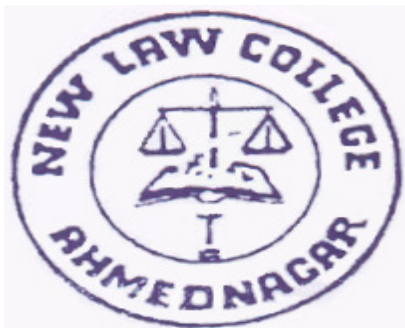


Amnednagar Jilha Maratha Vidya
Prasarak Samaj's

New Law College, Ahmednagar,
Maharashtra, India



Online Annual Quality Assurance Report 2012-2013

Of the
Internal Quality Assurance Cell

Submitted by

Principal
New Law College,
Ahmednagar,
Maharashtra, India

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*Ahmednagar Jilha Maratha Vidya
Prasarak Samaj's*

New Law College, Ahmednagar

**CONSTITUTION OF INTERNAL QUALITY ASSURANCE
CELL (IQAC)**

1	Chairperson	Dr. A.S. Raju
2	Senior administrative Officers	Mr. N.M. Kanawade
		Mr. M.D. Dhamane (OS)
3	Teacher Representatives	Mr. M.M. Tambe
		Mr. V.E. Shinde
		Mr. A.L. More
4	Management Representative	Hon. Mr. G.D. Khandeshe
		Hon. Adv. M. N. More
5	Local Society Representative	Adv. Sau. Nirmala Chaudhari
6	Co-Ordinator	Mr. B.D. Pandhare

1. Kindly provide the details of the institution

Name of Institution:	AJMVP Samaj's New Law College, Ahmednagar
Year of Establishment of the Institution:	1970
Address Line 1:	Laltaki Road
Address Line 2:	Delhigate
City/Town:	Ahmednagar
State:	Maharashtra (INDIA)
Postal Code:	414001
Email Address:	nlc.ahmednagar@gmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	September 2012
Current Grade:	B
CGPA:	2.61 on 4 Point scale

3. Institutional Status

Affiliated Permanent

4. Contact Person Details

Name of Head of Institution:	Dr. A.S. Raju
Contact Phone:	0241-2324074, 9822631844
Email:	professor.dr.asraju@gmail.com
Website URL:	www.newLawcollege.com
Name of IQAC Co-ordinator	Mr. B.D. Pandhare
Email:	balasaheb_pandhare143@yahoo.co.in

SECTION I

This section is related to institutional goals, vision and mission academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	02
Post Graduate (MA/M.Sc./M.Com etc.)	01
Research Programmes (M.Phil/P.hD)	00
Certificate Programmes	01
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	00
Other value added programmes	00
Any other programme offered (Specify)	03

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	00
New programmes designed	00
Programmes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee recommendations implemented (Total)	00
Number of NAAC peer team recommendations implemented	07
Number of UGC/any other expert committee recommendations implemented	00
Number of review committee recommendation under implementation	00
Number of NAAC peer team recommendations under implementation	02
Number of UGC/ any other expert committee recommendations under implementation	00

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	15
Total faculty on rolls	13
Faculty added during the year	00
Faculty positions vacant	03
Faculty left during the year	00
Total number of visiting faculty	12
Total number of guest faculty	00

8. Qualification of Faculty

PhD and Above	02
MPhil	00
Masters	07
Any other (Specify)	02

9. Faculty qualification improvement

Ph.D. awarded to existing faculty	01
M. Phil awarded to existing faculty	00
Any other degree awarded to existing faculty	00

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	10
Administrative staff (Actual strength)	09
Added during the year of reporting	00
Left during the year	00
Number of posts vacant	01

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	05
Technical Support Staff (Actual strength)	05
Added during the year	00
Left during the year	00
Number of posts vacant	00

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY	
Year of establishment of IQAC	08	01	2005	

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	10
Number of Alumni in IQAC	01
Number of Students in IQAC	00
Number of Faculty in IQAC	05
Number of Administrative Staff in IQAC	02
Number of Technical Staff in IQAC	00
Number of Management Representatives	02
Number of External experts in IQAC	00
Number of any other stakeholder and community representatives	01

14. IQAC Meetings

Number of IQAC meetings held during the year	05
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15. Whether Calendar of activities of IQAC formulated for the academic year

- Yes
- No

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	03
Number of value added programmes proposed	02
Number of skill oriented programmes proposed	03
Number of faculty competency and development programmes proposed	02
Number of other staff development programmes proposed	00
Number of student mentoring programmes proposed	03
Number of co-curricular activities proposed	03
Number of inter departmental cooperative schemes proposed	02
Number of community extension programmes proposed	02
Any other programmes proposed (Specify)	00

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	02
Number of value added programmes implemented	01
Number of skill oriented programmes implemented	02
Number of faculty competency and development programmes implemented	01
Number of other staff development programmes implemented	00
Number of student mentoring programmes implemented	01
Number of co-curricular activities implemented	01
Number of inter departmental cooperative programs implemented	01
Number of community extension programmes implemented	00
Any other programmes suggested that are implemented (Specify)	02

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	04
Number of participants from the institution	320
Number of participants from outside	50
Number of external experts invited	16
Number of external conferences/seminars/ workshops on institutional quality attended	02
Number of events conducted with IQACs of other institutions as collaborative programs	02

19. Did IQAC receive any funding from UGC during the year ?

Yes

✓ No

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	00
Amount Received from any other source including the college management	00

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Increase in participation of faculties in workshops /seminars/ conference/ symposia and refresher/ orientation courses
- Increase in academic programmes for quality enhancement.
- Increase in Organisation of conference and workshop
- Increase in publishing books and research in journals

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	00
Number of faculty members involved in curriculam restructuring/revision/syllabus development	02
Number of programmes in which evaluation process reformation taken up and implemented	00
Number of active teaching days during the current academic year	210
Average percentage of attendance of students	78%
Percentage of classes engaged by guest faculty and temporary teachers	10%
Number of self financed programmes offered	03
Number of aided programmes offered	04
Number of programmes discontinued during the year	00

23. Whether any systematic student feedback mechanism is in place ?

- Yes
 No

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	100%
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25. Is feedback for improvement provided to the faculty?

- Yes
 No

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	00
Number of major ongoing projects	00
Number of minor ongoing projects	00
Number of major projects completed	00
Number of minor projects completed	00
Number of major project proposals submitted for external funding	02
Number of minor project proposals submitted for external funding	00
Number of research publications in peer reviewed journals	00
Number of research publications in international peer reviewed journals	00
Number of research publications in national peer reviewed journals	04
Number of research papers accepted for publication in international peer reviewed journals	00
Number of research papers accepted for publication in national peer reviewed journals	00
Average of impact factor of publications reported	00
Number of books published	00
Number of edited books published	00
Number of books (single authored) published	00
Number of books (coauthored) published	00
Numbers of conferences attended by faculty	12
Number of international conferences attended	02
Number of national conferences attended	04
Number of papers presented in conferences	07
Number of papers presented in international conferences	02
Number of papers presented in national conferences	03

Number of conferences organized by the institution	17
Number of faculty acted as experts resource persons	03
Number of faculty acted as experts resource persons – international	00
Number of faculty acted as experts resource persons- national	02
Number of collaborations with international institutions	00
Number of collaborations with national institutions	01
Number of linkages created during the year	00
Total budget for research for current year as a percentage of total institution budget	00
Amount of external research funding received in the year	00
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	02
Number of PhDs awarded during the year	01
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	20

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1500
Actual enrollment during the year	1125
Student dropout percentage during the year	02%
Success percentage in the final examination across the courses	65%
Number of academic distinctions in the final examination and percentage	15%

Number of students who got admitted to institutions of national importance	00
Number of students admitted to institutions abroad	00
Number of students qualified in UGC NET/ SET	01
Number of students qualified GATE/ CAT/ other examination (Specify)	00

28. Does student support mechanism exist for coaching for competitive examinations?

- Yes
 No

29. Student participation, if response is yes to Qn. 28

Number of students participated	50
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30. Does student counselling and guidance service exist ?

- Yes
 No

31. Student participation, if answer to Qn. 30 is yes

Number of students participated	50
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32. Career Guidance

Career Guidance Number of career guidance programmes organized	05
Percentage of students participated in career guidance programmes	65%

33. Is there provision for campus placement?

- Yes
 No

34. If yes to Qn. 33

Number of students participated in campus selection programmes	00
Number of students selected for placement during the year	00

35. Does gender sensitization program exist?

Yes

No

36. If Answer is Yes to Q.n. 35

Number of programmes organized	04
--------------------------------	----

37. Student activities

Number of students participated in external cultural events	15
Number of prizes won by students in external cultural events	03
Number of cultural events conducted by the institute for the students	03
Number of students participated in international sports and games events	00
Number of students participated in national level sports and games events	00
Number of students participated in state level sports and games events	13
Number of students participated in university level sports and games events	14
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	00
Number of prizes won by students in state level sports and games events	00
Number of prizes won by students in university level sports and games events	00
Number of sports and games events conducted by the institute for the students	03

38. Composition of students

Composition of students Percentage of Scheduled Caste	10%
Percentage of Scheduled Tribe	0.01%
Percentage of other backward communities	25%
Percentage of women students	20%
Percentage of physically challenged	0.001%
Percentage of rural students	60%
Percentage of urban students	40%

39. Scholarships and Financial Support

Number of students availing financial support from the institution	00
Amount disbursed as financial support from the institution	00
Number of students awarded scholarship from the institution	00
Number of students received notable national/international achievements/recognition	00

40. Student initiatives

Number of community upliftment programmes initiated by students	03
Number of literary programmes initiated by students	01
Number of social action initiatives based on science / environment initiated by students	00
Number of student research initiatives	00

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. **Whether perspective plan for overall developmental activities is created ?**
- Yes
- No
42. **If the answer for Qn. 41 is Yes, is the plan implemented and monitored ?**
- Yes
- No
43. **Whether benchmarking is created for institutional quality management efforts?**
- Yes
- No
44. **If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format**
- Time limit for account auditing
 - Time limit for excursion of academic plan
 - Time limit for salary and payment
 - Time limit for settlement
 - Organization of National Seminar and Conference.
 - Free Access to Internet for staff and students
 - Career guidance
45. **Is a Management Information System (MIS) in place ?**
- Yes
-
46. **If answer to question 45 is Yes, please provide details of MIS applied to**
1. Administrative procedures including finance
 2. Student admission
 3. Student records
 4. Evaluation and examination procedures
 5. Research administration
 6. Others

(enter the respective details corresponding to the serial numbers)

The college has a Management Information Systems (MIS), which is applied to administrative procedures, financial matters, student admission and other records, student enrollment and scholarships for the through the College Management System.

1. Administrative procedures including finance (Account software & salary software)

The administration of the college is computerized. Every clerk is trained in the use of computer and most of them have passed the MS-CIT examination from computer institutes.

2. Student admission: The process of admission is computerized. The college gives admission directly. A computerized Identity Card has been developed by the college which carries all important details of students.

1. Student records (CMS Software)

The record of student is maintained through CMS software which maintains the details of students ID Number, Class, Division, Date of Birth, Academic Year, full address, phone number, full name, blood group etc. The college has the mobile number of every student and important announcements are made in the form of SMS which has been proved to be very effective. Student admission (CMS Software)

2. Enrolment in University. (FOX PRO)

The examination work is also totally computerized. Question papers of all subjects for the internal assessment are prepared on computer and the final marks are entered on computer through FOX PRO software developed by university. Similarly, the internal marks of all students are preserved on computer.

47. Existence of learning resource management

	YES	NO
e-database in library	YES	
ICT and smart class room		NO
e-learning sources(e-books,e-journals	YES	
Production of teaching modules	YES	
Interactive learning facilities	YES	

48. Internal resource mobilization: Kindly provide the amount contributed

Research	72156
Consultancy and training	00
Student contribution	00

Alumni contribution	00
Well wishers	00

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	5,96,166
Amount spent for student welfare	1,56,980
Amount spent for staff welfare	00

50. Is delegation of authority practiced

<input type="radio"/> Yes <input checked="" type="radio"/> No
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51. Does grievance redressal cell exist ?

	Yes	No
Faculty	✓	
Students	✓	
Staff	✓	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	02

53. **Number of grievances received from students and resolved**
(Enter a number; 0 for nil)

Number of grievances received	03
Number of grievances resolved	03

54. **Number of grievances received from other staff members and resolved**
(Enter a number; 0 for nil)

Number of grievances received	00
Number of grievances resolved	00

55. **Has the institution conducted any SWOT analysis during the year**

- Yes
 No

56. **The SWOT analysis was done by internal or by external agency**

- Internal
 External

57. **Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- Student Profile is satisfactory.
- Principal is a recognized Guide, for Ph.D.
- Management's Involvement, support & motivation is good.

58. **Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- Dropout rate requires, to be controlled.
- Use of English language to be promoted

59. **Kindly provide two opportunities identified from the SWOT analysis**

(In bullet format).

- Alumni support for the institution to be utilized.
- Collaboration with industry is feasible, steps in this regard to be initiated.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Use of computer software by faculty for teaching.
- Intensive professional training for students to be undertaken.
- Need to improve communication skills in English.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Promotion of research.
- Infrastructural development

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Maintaining KPI (Key Performance Indicator)
- Transparent academic audit.
- Participation in research work.
- Decentralization of administration
- Use of ICT
- The Assessment mechanism lays too much emphasis on activities and performance of teaching faculty thus reducing the focus of the teaching process.
- Gives impetus and motivation to the institution for planning, strategizing and continuous sustainable development of quality of the institutions.
- Clarifies and provides a practical assessment of the institutions standing as a quality enhancing performer in the region of education.
- NAAC acts as a moral booster to identify our opportunities and strengths while providing us a window for introspecting, examining and working upon our weaknesses.

CONCLUFING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analyzed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create quality profile based on the total score index arrived at and this would help to map the institutions strengths and areas of improvement.

NAAC will provide feedback and a quality based on analysis of your inputs if you desire so.

Thank you for your participation

Date: 09/12/2013

Mr. B.D. Pandhare
Co-ordinator (IQAC)

Dr. A.S. Raju
Principal